



Town of Bethany Beach

FY 2011 Budget

Draft

**For discussion at the February 19, 2010 Budget & Finance
Committee meeting. REVISED.**

**Town of Bethany Beach
FY 2011 Budget
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Town of Bethany Beach FY 2011 Budget Overview

Budgetary Process

The budget is prepared by the Town Manager in conjunction with the Finance Director and Department Managers. Department requests are discussed with an emphasis on minimizing waste while ensuring that employees have the tools needed to meet operational needs. The town-wide budget is compiled into a draft budget and submitted to the Budget Committee for review.

The purpose of the Budget and Finance Committee is to provide assistance and guidance to the Town Manager and staff leading to the development, drafting and review of the Town's annual budget, both short-term and long-term. The committee reviews the proposed budget and schedule of fees, conducts mid-year reviews comparing the budget to actual results and makes recommendations regarding budget adjustments. The Town's Fund Balance Policy gives direction to the Budget Committee regarding the appropriate level of Operating, Capital Replacement and specific reserves in each fund. The Budget Committee holds meetings, which are open to the public, generally in the months of January, February, March, July and October to accomplish these tasks.

The budget is presented to the Town Council in March. The Town Council reviews the budget and holds a public hearing to allow the public to provide input. The Council then votes to approve the budget or request specific changes. This vote usually occurs at the March Town Council meeting. Fiscal year 2011 runs from April 1, 2010 to March 31, 2011.

Budget Segments

The General Fund is the largest segment of the Town's budget and encompasses all Town services except for the Sanitation and Water Departments. The three main funding sources are property taxes, rental taxes and parking. The largest portion of funds goes to Public Safety which includes the Police Department and Beach Patrol (lifeguards). The second largest portion of funds goes to Public Works which includes Streets & Parks, Stormwater and maintenance of the Beach, Boardwalk and Comfort Station.

The Sanitation Department is managed as an Enterprise Fund. This means that it is a self supporting department so that sanitation fees are used only for sanitation related expenses. The Sanitation Department's main operational costs are for personnel and for disposal fees charged by the Delaware Solid Waste Authority. Reserves are maintained for the replacement of trash trucks.

The Water Department is a stand alone Enterprise Fund. The operational and capital needs of the town water system are funded entirely through water specific revenue. Water services are priced with a goal of fully funding the current and future water service needs of the town. The Water Department's main operational cost is personnel followed by the chemicals needed to treat the water and then the electricity needed to run the equipment.

The Water Department Debt Service Fund is funded through a Sinking Fund Fee. This fee is charged to all properties based on front footage. Monies raised from this fee are restricted to use for repayment of the principal and interest of Water Department debt.

**Town of Bethany Beach
FY 2011 Budget**

General Fund

Projected cash and investments at start of FY 2011	5,000,000
FY 2011 Revenue Budget	<u>5,134,000</u>
Total Available Funding	10,134,000
FY 2011 Operating Budget	4,254,000
FY 2011 Capital Budget	1,370,000
FY 2011 Debt Service Budget	273,000
Capital projects remaining & budgeted in prior fiscal years	320,000
Reserve for unfunded contingencies	100,000
Reserve for post employment health care benefit	35,000
Reserve for Capital Replacements - recommended range \$3,038,000 to \$5,797,000	3,144,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	<u>638,000</u>
Total Allocation of Projected Funds	10,134,000

Sanitation Department

Projected cash, receivables & investments at start of FY 2011	1,000,000
FY 2011 Revenue Budget	<u>611,000</u>
Total Available Funding	1,611,000
FY 2011 Operating Budget	562,000
FY 2011 Capital Budget	185,000
Capital projects remaining & budgeted in prior fiscal years	-
Reserve for Capital Replacements - recommended range \$328,000 to \$655,000	695,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	<u>169,000</u>
Total Allocation of Projected Funds	1,611,000

Water Department Operating & Capital

Projected cash, receivables & investments at start of FY 2011	1,600,000
FY 2011 Operating Revenue Budget	1,060,000
FY 2011 Impact Fee Revenue Budget	<u>75,000</u>
Total Available Funding	2,735,000
FY 2011 Operating Budget	809,000
FY 2011 Capital Budget	150,000
Capital projects remaining & budgeted in prior fiscal years	182,000
Reserve for Capital Replacements - recommended range \$575,000 to \$1,386,000	673,000
Reserve for Water Tower (increased from \$500,000 in FY 2010)	800,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	<u>121,000</u>
Total Allocation of Projected Funds	2,735,000

Water Department Debt Service

Projected cash and investments at start of FY 2011	90,000
FY 2011 Sinking Fund Revenue Budget	<u>245,000</u>
Total Available Funding	335,000
FY 2011 Debt Service Budget	263,000
Funds reserved for future Debt Service payments	<u>72,000</u>
Total Allocation of Projected Funds	335,000

**Town of Bethany Beach
FY 2011 Revenue Budget**

General Fund	FY 2008 Actual Revenue	FY 2009 Actual Revenue	FY 2010 Approved Budget	FY 2010 Revenue up to 2/12	FY 2011 Proposed Budget
Property Taxes:					
Property Taxes	1,510,588	1,522,848	1,570,000	1,592,586	1,593,000
Penalties	3,987	2,984	3,000	3,285	3,000
	<hr/> 1,514,575	<hr/> 1,525,832	<hr/> 1,573,000	<hr/> 1,595,871	<hr/> 1,596,000
Real Estate Transfer Taxes	706,862	673,426	450,000	608,422	500,000
Rental Real Estate Taxes	765,491	908,263	860,000	888,239	880,000
Licenses, Permits & Fees:					
Concession Fees	36,350	36,350	51,000	56,482	56,000
Mercantile Licenses	166,940	164,635	165,000	166,930	165,000
Franchise Fees	77,444	76,426	77,000	77,714	77,000
Building Permits	261,620	467,514	200,000	263,076	200,000
Shuttle Permits	15,000	18,000	18,000	30,000	24,000
Shuttle Bus Fees	8,962	10,464	9,000	9,830	10,000
Shuttle Bus Advertising	8,000	5,250	5,000	1,500	2,000
Variance/Public Hearing Fees	875	525	1,000	2,250	1,000
	<hr/> 575,191	<hr/> 779,164	<hr/> 526,000	<hr/> 607,782	<hr/> 535,000
Parking:					
Parking Permits - Annual	94,000	96,250	91,000	99,050	64,000
Parking Permits - Daily/Weekly	27,556	28,917	32,000	37,831	37,000
Parking Meters	755,121	728,361	830,000	837,781	893,000
Parking Fines	335,659	335,772	314,000	395,967	394,000
	<hr/> 1,212,336	<hr/> 1,189,300	<hr/> 1,267,000	<hr/> 1,370,629	<hr/> 1,388,000
Police:					
Police Department Misc. Revenue	11,593	6,216	5,000	1,931	5,000
Traffic Fines - Alderman Court	113,232	97,090	100,000	64,501	100,000
Traffic Fines - State Court	24,265	15,336	15,000	14,821	15,000
	<hr/> 149,090	<hr/> 118,642	<hr/> 120,000	<hr/> 81,253	<hr/> 120,000
Contributions & Misc:					
Grass Fees	600	1,375	2,000	450	1,000
Junior Lifeguard Program Revenue	3,420	3,360	3,000	5,680	5,000
Contributions Private Source	2,600	5,800	3,000	1,820	3,000
Contributions for Cultural & Historic Affairs	15,247	13,960	14,000	8	14,000
Chamber of Commerce Revenue	-	-	-	1,995	-
Miscellaneous Revenues	4,647	1,525	2,000	275	2,000
Returned Check Fees	100	140	-	140	-
Insurance Proceeds	52,055	-	-	5,432	-
	<hr/> 78,669	<hr/> 26,160	<hr/> 24,000	<hr/> 15,800	<hr/> 25,000
Interest Income:					
Interest Income	200,423	106,689	110,000	70,400	90,000
Other Investment Income	251	143	-	-	-
	<hr/> 200,674	<hr/> 106,832	<hr/> 110,000	<hr/> 70,400	<hr/> 90,000
Proceeds from Sale of Fixed Assets	3,087	8,241	-	775	-
General Fund Revenue Total	5,205,975	5,335,860	4,930,000	5,239,171	5,134,000
		Change from prior year budget		204,000	4.1%

**Town of Bethany Beach
FY 2011 Revenue Budget**

	FY 2008 Actual Revenue	FY 2009 Actual Revenue	FY 2010 Approved Budget	FY 2010 Revenue up to 2/12	FY 2011 Proposed Budget
Sanitation Department					
Sanitation Fees:					
Refuse Fees	635,895	638,715	573,000	580,811	586,000
Penalties	-	1,451	2,000	1,335	2,000
Refuse Fees - Special	1,283	615	1,000	890	1,000
Interest	-	40,294	35,000	17,849	22,000
Sanitation Revenue Total	637,178	681,075	611,000	600,885	611,000
			Change from prior year budget	-	0.0%

Water Department Operating Revenue

Water Usage:					
Water Usage - In Town	557,198	736,868	707,000	445,761	700,000
Water Usage - Salt Pond	199,110	219,635	237,000	118,951	217,000
Water Usage - Savannah's Landing	55,100	68,280	68,000	36,408	65,000
Water Usage - Other	14,384	21,331	20,000	12,388	20,000
Penalties	3,122	3,087	3,000	3,482	3,000
	828,914	1,049,201	1,035,000	616,990	1,005,000
Other Fees & Interest:					
Miscellaneous Revenues	1,541	760	1,000	977	1,000
Interest Income	36,222	33,258	40,000	27,127	30,000
Tap Ins	5,000	4,000	3,000	2,600	3,000
Meter Reimbursements	13,540	11,281	10,000	13,161	10,000
Cut Off Fees	11,410	12,975	10,000	8,310	10,000
Inspection Fees	761	665	1,000	705	1,000
Delinquent On/Off Charges	580	428	-	297	-
Returned Check fee	105	140	-	105	-
	69,159	63,507	65,000	53,282	55,000
Water Operating Revenue Total	898,073	1,112,708	1,100,000	670,272	1,060,000
			Change from prior year budget	(40,000)	-3.6%

Water Department Capital Revenue

Impact Fees:					
Impact Fees - Town	69,164	69,164	65,000	219,775	65,000
Impact Fees - Salt Pond	52,500	52,500	5,000	-	5,000
Impact Fees - Savannah's Landing	-	-	5,000	-	5,000
Water Impact Fee Revenue Total	121,664	121,664	75,000	219,775	75,000
			Change from prior year budget	-	0.0%

Water Debt Service Revenue

Sinking Fund Fees:					
Sinking Fund - Town	298,224	298,341	189,000	189,000	189,000
Sinking Fund - Salt Pond	62,960	62,817	39,000	39,629	39,000
Sinking Fund - Savannah's Landing	21,411	21,413	14,000	13,478	14,000
Sinking Fund - Other	5,508	5,508	3,000	3,467	3,000
Water Debt Service Revenue Total	388,103	388,079	245,000	245,574	245,000
			Change from prior year budget	-	0.0%

Town of Bethany Beach FY 2011 Operating Budget

	FY 2008 Actual Expended	FY 2009 Actual Expended	FY 2010 Approved Budget	FY 2010 Expended up to 2/12	FY 2011 Proposed Budget
General Fund					
Administration & Trolley	832,527	833,302	861,000	711,137	865,000
Public Safety:					
Police	1,025,255	1,122,323	1,170,000	1,000,330	1,209,000
Parking	308,699	262,651	287,000	252,749	314,000
Alderman Court	52,511	51,090	55,000	49,601	59,000
Beach Patrol	314,140	362,809	406,000	400,828	430,000
	1,700,604	1,798,873	1,918,000	1,703,508	2,012,000
Public Works:					
Streets and Parks	541,548	549,346	563,000	502,899	623,000
Stormwater Management	123,190	133,053	150,000	98,488	162,000
Beach, Boardwalk, & Comfort St.	271,107	278,150	258,000	183,909	258,000
	935,845	960,549	971,000	785,296	1,043,000
Building Official	175,438	185,981	201,000	181,312	196,000
Bandstand & Entertainment	108,389	97,555	114,000	92,176	118,000
Historical / Cultural	4,816	7,972	20,000	10,361	20,000
Total General Fund Operating Costs	3,757,619	3,884,232	4,085,000	3,483,790	4,254,000
				Change from prior year budget 169,000	4.1%
Sanitation Fund	475,765	517,184	512,000	435,212	562,000
				Change from prior year budget 50,000	9.8%
Water Fund	660,004	661,422	776,000	615,974	809,000
				Change from prior year budget 33,000	4.3%

**Town of Bethany Beach
FY 2011 Operating Budget by Expenditure Type**

	Personnel	Supplies	Contract Services	Operations	Minor Capital	Total
General Fund						
Administration	402,000	28,000	368,000	56,000	11,000	865,000
Public Safety:						
Police	976,000	52,000	137,000	30,000	14,000	1,209,000
Parking	210,000	9,000	79,000	3,000	13,000	314,000
Alderman Court	57,000	2,000	-	-	-	59,000
Beach Patrol	371,000	21,000	10,000	18,000	10,000	430,000
Public Works:						
Streets and Alleys	318,000	82,000	188,000	2,000	33,000	623,000
Stormwater Management	69,000	22,000	56,000	2,000	13,000	162,000
Beach, Boardwalk, & Comfort St	125,000	29,000	93,000	1,000	10,000	258,000
Building Official	170,000	5,000	12,000	3,000	6,000	196,000
Bandstand & Entertainment	22,000	5,000	81,000	-	10,000	118,000
Historical / Cultural	-	-	-	20,000	-	20,000
General Fund Total	2,720,000 64%	255,000 6%	1,024,000 24%	135,000 3%	120,000 3%	4,254,000
Sanitation Fund	269,000 48%	40,000 7%	248,000 44%	3,000 1%	2,000 0%	562,000
Water Fund	407,000 50%	113,000 14%	280,000 35%	4,000 0%	5,000 1%	809,000
Total Townwide	3,396,000 60%	408,000 7%	1,552,000 28%	142,000 3%	127,000 2%	5,625,000

**Town of Bethany Beach
FY 2011 Capital and Debt Service Budget Summary**

	FY 2010 Current Budget	FY 2010 Expended up to 2/12	FY 2010 Carryover to FY 2010	FY 2011 Additional Budget
General Fund				
Administration & Trolley	100,000	-	-	-
Police	-	-	-	22,000
Parking	-	-	-	95,000
Beach Patrol	-	-	-	-
Streets and Parks	335,000	162,193	150,000	1,203,000
Stormwater Management	155,000	30,052	120,000	-
Beach, Boardwalk, & Comfort St.	65,000	13,650	50,000	50,000
Building Official	12,000	11,818	-	-
Historical/Cultural	26,000	23,019	-	-
General Fund Capital	693,000	240,732	320,000	1,370,000
General Fund Debt Service	290,000	261,267	-	273,000
Sanitation Fund Capital	-	-	-	185,000
Water Fund Capital	625,000	346,690	182,000	150,000
Water Fund Debt Service	266,000	238,458	-	263,000

**Town of Bethany Beach
FY 2011 Capital and Debt Service Budget Detail**

		FY 2010 Carryover to FY 2011	FY 2011 Proposed Budget	FY 2011 Total Funding
General Fund				
Vehicles	Replacement of a police car	-	22,000	22,000
Police Total		-	22,000	22,000
Machinery & Equipment	Purchase of 18 pay stations	-	95,000	95,000
Parking Total		-	95,000	95,000
Streets	Road work not covered by the Municipal Street Aid grant	-	200,000	200,000
Streetscape	Garfield Parkway enhancements - utility relocation and other related costs	-	950,000	950,000
Parks & Improvements	Improvements to conservation, open space and park areas	150,000	-	150,000
Machinery & Equipment	Replace large mower and ATV. Purchase of newspaper racks and larger snow plow	-	53,000	53,000
Streets and Parks Total		150,000	1,203,000	1,353,000
Stormwater	Drainage projects	120,000	-	120,000
Stormwater Total		120,000	-	120,000
Beach/Boardwalk Repairs	Replacement of boards and repairs to the boardwalk and beach access	50,000	50,000	100,000
Beach, Boardwalk, & Comfort Station Total		50,000	50,000	100,000
Total General Fund Capital Budget		320,000	1,370,000	1,690,000
Debt Service - Notes Payable	Debt incurred to end post employment health care benefits.	-	61,000	61,000
Debt Service - Retirement program	Debt for conversion of retirement program to the State's plan.	-	212,000	212,000
Total General Fund Debt Service Budget		-	273,000	273,000
Sanitation Fund				
Vehicles	Replacement of side loader trash truck #6	-	185,000	185,000
Sanitation Total		-	185,000	185,000
Water Fund				
Machinery & Equipment	Replacement of equipment as needed	-	50,000	50,000
Capital Imp to Water Systems	Drilling of New Well	182,000	-	182,000
Capital Imp to Water Systems	Distribution system repair work as needed	-	100,000	100,000
Total Water Department Capital Budget		182,000	150,000	332,000
Debt Service	Bond on Water Plant originally issued 1989, refinanced in 1994. Ends October 2014	-	263,000	263,000
Total Water Department Debt Service Budget		-	263,000	263,000

**Town of Bethany Beach
FY 2011 Special Funds (Grants) Budget**

	FY 2010 Total Budget	FY 2010 Expended up to 2/12	FY 2010 Total Remaining	FY 2011 Proposed Budget
Municipal Street Aid Street Repair (MSA)	-	-	-	-
Police Retirement Plan	36,000	33,170	2,830	35,000
Criminal Justice Council (CJC)	9,000	9,000	-	-
Office of Highway Safety Overtime (OHS)	3,640	3,640	-	5,000
Sussex County Police Vehicle	15,000	15,000	-	-
State Aid to Local Law Enforcement (SALLE)	5,046	5,046	-	5,000
Emergency Illegal Drug Enforcement (EIDE)	3,897	3,897	-	5,000
Special Law Enforcement Assistance Funds (SLEAF)	1,080	1,080	-	-
Total Grant Budget	73,663	70,833	2,830	50,000

**Town of Bethany Beach
Fiscal Year 2011 Schedule of Fees**

ADMINISTRATIVE FEES:

(ALL FEES SHOULD BE PREPAID AT TIME OF ORDER)

Copy of Town Code	100.00
Copy Zoning Code	25.00
Copy of Subdivision Code	25.00
Copy of Town Charter	25.00
Copy of Comprehensive Development Plan	25.00
Copy of Town Map (Full Size)	10.00
Copy of Town Map (Reduced Size)	1.00
Copy of Water Line Specifications	10.00
Copy of Street Specifications	10.00
Annual Subscription Fee for Entire Code	50.00
Annual Subscription Fee for Zoning Code	25.00
Annual Subscription Fee for Subdivision Code	10.00
Address Labels (Tax List)	150.00
Tax list on disc or email	50.00
Labels - Voter's Registration Listing (Candidates Only)	25.00
Tax List	100.00
Photocopies (Per Page, Per Side)	1.00
Fax Service (1 to 3 Pages)	5.00
Return Check Fee	35.00

APPLICATIONS TO TOWN COUNCIL:

Application for Rezoning	250.00
Request for Zoning Code Amendment	300.00

APPLICATIONS TO PLANNING COMMISSION:

Application for Land Combining	175.00
Application for Land Partitioning	175.00
Application for Minor Subdivision	700.00
Application for Major Subdivision	1,200.00

APPLICATION FOR BOARD OF ADJUSTMENTS:

Application for Home Occupation	50.00
Basic Application to the Board	525.00
Application requiring Town Solicitor review	1,200.00
Application requiring Town Solicitor and court stenographer	2,000.00

BUILDING PERMITS:

Building Impact Fee - Based on actual construction costs, but in an amount not less than the cost computed by the International Code Council's square foot construction cost standard (R-3 VB). Charged on all commercial and residential primary buildings, accessory buildings, and improvements to an existing open deck, screen porch, accessory building or patio by adding walls and/or roof to become enclosed living space	3%
Fee for renovations and retrofits is based on actual construction costs, but in an amount not less than the cost computed by the ICC's square foot construction cost standard (R-3 VB) if applicable.	
Building an Open Deck, Patio - Gross floor area of attached or unattached open deck with area open to sky	0.50/sq foot
Repairs	
\$30.00 for 1st \$1,000 or fraction thereof	30.00
\$10.00 per additional \$1,000 of value or fraction thereof	10.00
All Other Permits	
Relocation of dwelling unit	100.00
Demolition of any building or structure	50.00

**Town of Bethany Beach
Fiscal Year 2011 Schedule of Fees**

Fence, permanent subdivision sign, driveway and sidewalk	50.00
Private swimming pool permit	30.00
Public swimming pool permit	60.00
Bulkheads, docks, and ramps, installation of new or removal of existing to replace with new	50.00
GCL Heath Exchange Well System	50.00
Signs	0.50/sq foot
Minimum Permit Fee	30.00

MERCANTILE LICENSE FEES:

Business License (may purchase up to 3 years for \$180 per year)	180.00
Rental License (Commercial or Residential)	50.00
Rental tax on gross rental receipts on Commercial and Residential rentals	6%
Rental tax on gross rental receipts on rentals subject to State Accommodations Tax	3%

OTHER FEES:

Shuttle Bus Permit (shuttle with seating capacity of 11 or more)	6,000.00
Shuttle Bus Permit (shuttle with seating capacity of 10 or less)	3,000.00
Shuttle Rider Fee	0.25
Special Events Permit	25.00
Backhoe and Operator (minimum charge per hour)	80.00

POLICE DEPARTMENT:

Document Fee	18.50
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PARKING DEPARTMENT:

Parking meter rate per hour	1.50
Booting of vehicle for non-payment of parking fines	45.00

PARKING PERMITS:

RESIDENTIAL PROPERTY OWNERS

1st Permit	N/C
2nd Permit (No more than 2 permits will be issued per property)	25.00
Replacement Permits	50.00

C-1 BUSINESS LICENSE HOLDER

Each Permit	25.00
Parking Meter Permits - Gold - In Town business owners only, excludes 2 hour meters. (Limit 2)	350.00
Parking Meter Permits - Platinum - In Town business owners only, any meter. (Limit 1)	1,000.00

VISITOR PERMITS

1-day	13.00
3-day	39.00
7-day	84.00

PROPERTY MAINTENANCE:

Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	First Offense	100.00
Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	Second Offense	250.00
Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	Additional Offenses	500.00

REAL PROPERTY TRANSFER TAX:

1.5% of Gross Sales Price	
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TAX RATE :

Per \$100 of Town of Bethany Beach Assessed Value (100% of Assessed value)	0.165
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**Town of Bethany Beach
Fiscal Year 2011 Schedule of Fees**

TRASH FEES:

ANNUAL FEE

4 yard dumpster	1,225.00
3 yard dumpster	1,030.00
2 yard dumpster	790.00
Commercial: Flat Rate Per Unit	280.00
Residential: Flat Rate Per Unit	200.00
Special Trash Collection (minimum charge)	40.00

WATER BOND SINKING FUND

Per Front Footage	1.07
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WATER SERVICES:

In Town Flat Rate per year	125.00
0 - 10,000 gallons used	3.50/1000 gal
10,001 - 40,000 gallons used	4.50/1000 gal
over 40,000 gallons used	5.50/1000 gal
Out of Town - \$5.50/1000 Gallons of Usage, Flat Rate (Connection Charge) \$180/year for 5/8" Meter	5.50/180.00
Check meter accuracy (will be refunded if meter is defective)	35.00
Water turn on or off at meter (during regular Water Department service hours)	25.00
Water turn on or off at meter (after regular Water Department service hours or on holidays)	150.00
Water turn off at meter for non-payment	100.00
Additional fee for restoring water service after regular Water Department service hours or on holidays	150.00
Water Meter	Cost plus 20%
Water Department Inspection Fee	35.00
Install a tap into town water main with installation of lateral and curb stop	700.00 - 1,200.00
Water Impact Fee applicable to new construction and reconstruction	5,250.00
Buildings being demolished and rebuilt that were originally built during or after 1989 will be given a credit of \$1,250 representing the previously charged Water Impact Fee	
Additional fee for renovations and additions to current structures	1.50/sq foot
Sale of water to noncustomers (metered) \$7.50 @ 1000 Gallons - Minimum of fee of \$25.00 (One day advanced notice required)	

ALDERMAN COURT

Basic court cost	20.00	*
Additional fee for appearance before the Alderman for traffic or town ordinance violations (per violation)	20.00	
Appearance before the Alderman for parking tickets	10.00	
Issuance of capias/bench warrant	15.00	
Returned check fee (state mandated)	30.00	
Additional fee for deferred payment plan	25.00	
Additional fee for probation before judgement agreement, per case	10.00	

AMBULANCE SERVICE FEE

The Town collects an annual fee for the Bethany Beach Volunteer Fire Department, which performs the ambulance service.		
The amount charged is based on the financial history and projections of the ambulance service.	30.00	*

RECYCLING SERVICE FEE

The Town has a contract for curbside recycling services within town limits. The Town collects this fee for the recycling collection company. The amount charged each fiscal year is based on this contractual agreement.	
	32.00

* Change in fee amount

** New fee